

PREPARATION CHECKLIST

- Identify who is expected to attend the appointment
 - Child, family, site coordinator, case manager, other community members
- Establish who will coordinate the appointment at the distant site
 - School nurse, clinic nurse, other clinic personnel, etc.
- Set expectations about who family is comfortable with in the room
 - If sensitive issues arise and there is a site administrator present, do not be afraid to ask non-treatment personnel to leave
- Ask parent, teacher, and child (if developmentally appropriate) to complete the BASC-3, Conners CBRS, and any other desired measures before the session begins

