

ROOM SET-UP CHECKLIST

Child Friendly

- Limited distractions
- Age appropriate toys and activities (provided by site/brought by parents)
- Site support who has been trained in positive play skills, differential attention and safety measures

Safe

- Appropriate seating (e.g., rolling chairs can be dangerous)
- Secure doors (keep child safe by ensuring he/she cannot run out during session)
- Access to safe space for child to be guided to during tantrums or time-out (best if able to be viewed by a camera). This can be created with exercise mats or Dutch door.

Secure

- Make sure space is set up for confidentiality and privacy (not in the middle of office/classroom)
- Set expectations about who will be in the room (parents, teachers, coordinators, school psychologists)