

PREPARATION CHECKLIST

On-site Support

- Identify site administrator
- Identify site-specific rules regarding personnel presence in the telemedicine room

Session Preparation

- Ask family to bring some of child's favorite interactive and constructive toys
 - e.g. legos, magnetiles, cars, colors, pretend farm, Mr. Potato head
 - type of toy is important!
- Identify who will be in the room at each part of session
 - child, family, school team, site coordinator
- Set expectations about who family is comfortable with in the room
- If sensitive issues arise and there is a site administrator present, do not be afraid to ask non-treatment personnel to leave